	Autumn Term	Spring Term	Summer Term
Year 7	 Tutor Time - Steps Activities: Pupils understand what type of learner they are. Pupils gain an understanding in to the world of work and explore different career roles. (Gatsby Benchmarks 1, 2, 3, 4) Careers Assembly: Presentation focussing on careers aspirations and choices STEM in the Theatre: Selected students attend workshops at the National Theatre on the different STEM career opportunities in the theatre (Gatsby Benchmarks 1, 2, 3, 4, 5, 6) 	English Lessons – Dragons Den Scheme of Work : Developing business insight through Dragons' Den scheme of work and organising workshops to help create young inspiring entrepreneurs (Gatsby Benchmarks 1, 4)	Activity day: Pupils work with various organisations, e.g. fire brigade to learn about working life and improve team building skills. (Gatsby Benchmarks 1, 2, 3 4, 5, 7, 8)

¥	Office Receptionist Programme:	Tutor Time - Steps Activities:	Office Receptionist Programme:
Year	Pupils gain an insight in to the world of	Pupils understand why work and school are	Pupils gain an insight in to the world of
8	work; they have to consider, presentation,	different. Pupils learn key organisational	work; they have to consider, presentation,
	attitude, punctuality, communication and	skills, they learn about challenging	attitude, punctuality, communication and
	behaviour. Pupils are given responsibilities	perceptions, write an action plan and look in	behaviour. Pupils are given responsibilities
	throughout the day to help prepare them	to budgeting (Gatsby Benchmarks 1, 2, 3,	throughout the day to help prepare them
	for working life. (Gatsby Benchmarks 1, 6)	4)	for working life. (Gatsby Benchmarks 1, 6)
	Liference les Courses Mansharin et Oue te anne		
	Lifeworks Group Mentoring: One to one	Office Receptionist Programme:	Activity day: Pupils work with various
	or small group mentoring sessions. (Gatsby	Pupils gain an insight in to the world of	organisations, e.g. fire brigade to learn
	Benchmarks 1, 3, 4, 8)	work; they have to consider, presentation,	about working life and improve team
	Company Assessibles Descentation for each	attitude, punctuality, communication and	building skills. (Gatsby Benchmarks 1, 2, 3
	Careers Assembly: Presentation focussing	behaviour. Pupils are given responsibilities	4, 5, 7, 8)
	on careers aspirations and choices	throughout the day to help prepare them	
	CTEM in the These two Calestad students	for working life. (Gatsby Benchmarks 1, 6)	Lifeworks Group Mentoring: One to one
	STEM in the Theatre : Selected students	Constant Mantaning (Dusfassions)	or small group mentoring sessions. (Gatsby
	attend workshops at the National Theatre	Speed Mentoring (Professional	Benchmarks 1, 3, 4, 8)
	on the different STEM career opportunities	Women's and Men's Day): To help raise	
	in the theatre (Gatsby Benchmarks 1, 2, 3,	pupils' aspirations and demonstrate the	
	4, 5, 6)	various opportunities available to girls to	
		succeed in a variety of diverse industries	
		and roles. (Gatsby Benchmarks 1, 2,5,8)	

Year 9	 Tech Camp School Day: Presentation and advice from technology industry professionals. Followed by workshops where students experience the working conditions of a company developing product ideas. Tech Camp Fair: 3 days of intense workshops for selected student from Tech Camp School Day Careers Assembly: Presentation focussing on careers aspirations and choices STEM in the Theatre: Selected students attend workshops at the National Theatre on the different STEM career opportunities in the theatre (Gatsby Benchmarks 1, 2, 3, 4, 5, 6) 	 Tutor Time - Steps Activities: Various activities to familiarise pupils with the world of work and understanding the year 9 options. (Gatsby Benchmarks 1, 2, 3, 4) Speed Mentoring (Professional Women's and Men's Day): To help raise pupils' aspirations and demonstrate the various opportunities available to girls to succeed in a variety of diverse industries and roles. (Gatsby Benchmarks 1, 2,5,8) KS4 Options Support: Advice given through parents evening, options booklets and pathways meetings (Gatsby Benchmarks 1, 2,3,4,8) Lifeworks Group Mentoring: One to one or small group mentoring sessions. (Gatsby Benchmarks 1, 3, 4, 8) 	Lifeworks Group Mentoring: One to one or small group mentoring sessions. (Gatsby Benchmarks 1, 3, 4, 8) Activity day: Pupils work with various organisations, e.g. fire brigade to learn about working life and improve team building skills. (Gatsby Benchmarks 1, 2, 3 4, 5, 7, 8)
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Year	Careers Fair: A number of colleges, businesses and trainers will be represented	Tutor Time - Steps Activities: To help pupils learn more about themselves and the	Activity day : Pupils work with various organisations, e.g. fire brigade to learn
r 10	and pupils will have the opportunity to learn	world of work. (Gatsby Benchmarks 1, 2, 3,	about working life and improve team
	about their options after Kelmscott. (Gatsby	4)	building skills. (Gatsby Benchmarks 1, 2, 3
	Benchmarks 1, 2, 3, 4, 5, 6, 7, 8)	Speed Mentoring (Professional	4, 5, 7, 8)
	Professional Interview Day: To give	Women's and Men's Day): To help raise	
	pupils the experience of being interviewed	pupils' aspirations and demonstrate the	
	by a professional employer. This will give	various opportunities available to girls to	
	them an advantage when it comes to	succeed in a variety of diverse industries	
	applying, and being interviewed for college courses or jobs. (Gatsby Benchmarks 1, 2,	and roles. (Gatsby Benchmarks 1, 2,5,8)	
	3, 4, 5, 6, 7, 8)	Lifeworks Group Mentoring: One to one	
		or small group mentoring sessions. (Gatsby	
	Public Speaking training: Pupils enter	Benchmarks 1, 3, 4, 8)	
	the Jack Petchey's "Speak Out! Challenge! This is a well established and highly		
	regarded public speaking training and		
	competition project for maintained schools		
	in London and Essex. (Gatsby Benchmarks		
	1, 3, 4, 8)		
	Lifeworks Group Mentoring: One to one		
	or small group mentoring sessions. (Gatsby		
	Benchmarks 1, 3, 4, 8)		
	Careers Assembly: Presentation focussing		
	on careers aspirations and choices		
	STEM in the Theatre: Selected students		
	attend workshops at the National Theatre on the different STEM career opportunities		
	in the theatre (Gatsby Benchmarks 1, 2, 3,		
	4, 5, 6)		

Year 11	Careers interviews with an independent careers advisor : Provide guidance for all students in year 11, where students can discuss their progress and plan their future targets/post 16 pathways and aspirations for their higher education or work life. Pupils with SEN and EAL have individual appointments with support. Students are provided with action plans and advice. (Gatsby Benchmarks 1, 3, 4, 8)	Careers interviews with an independent careers advisor : Provide guidance for all students in year 11, where students can discuss their progress and plan their future targets/post 16 pathways and aspirations for their higher education or work life. Pupils with SEN and EAL have individual appointments with support. (Gatsby Benchmarks 1, 3, 4, 8)	Careers interviews with an independent careers advisor : Provide guidance for all students in year 11, where students can discuss their progress and plan their future targets/post 16 pathways and aspirations for their higher education or work life. Pupils with SEN and EAL have individual appointments with support. (Gatsby Benchmarks 1, 3, 4, 8)	11, where ess and plan ways and ation or AL have
	Careers Fair: A number of colleges, businesses and trainers will be represented and pupils will have the opportunity to learn about their options after Kelmscott. (Gatsby Benchmarks 1, 2, 3, 4, 5, 6, 7, 8)	College Assemblies : Year 11 students are provided with information on Further Education/Post 16 Pathways. (Gatsby Benchmarks 1, 3, 4, 7, 8) Study Skills: Student's undertaking the		
	Professional Interview Day : To give pupils the experience of being interviewed by a professional employer. This will give them an advantage when it comes to applying, and being interviewed for college courses or jobs. (Gatsby Benchmarks 1, 2, 3, 4, 5, 6, 7, 8)	study support option provided with additional assistance on finding course and writing applications. These students are targeted to study timetabled support lessons because of the need for additional support		
	College Assemblies : Year 11 students are provided with information on Further Education/Post 16 Pathways. (Gatsby Benchmarks 1, 3, 4, 7, 8)	Lifeworks Group Mentoring : One to one or small group mentoring sessions. (Gatsby Benchmarks 1, 3, 4, 8)		
	Study Skills: Student's undertaking the study support option provided with additional assistance on finding course and writing applications. These students are targeted to study timetabled support lessons because of the need for additional support			
	Lifewarks Crown Mantaring: One to one			